

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB
Date: Thursday 9 January 2014
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding , direct line or email or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Christopher Newbury (Chairman)	Warminster Copheap and Wylve
Andrew Davis (Vice-Chairman)	Warminster East
Keith Humphries	Warminster Broadway
Fleur de Rhé-Philippe	Warminster Without
Pip Ridout	Warminster West

Items to be considered	Time
Please note these timings are approximate only	
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (Pages 1 - 8)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 7th November 2013 (<i>copy attached</i>).</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (Pages 9 - 10)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <ul style="list-style-type: none"> • State of the environment • Army Rebasing Update 	7.10pm
<p>6. Legacy for Wiltshire</p> <p>Local communities will be updated on the events and activities following the success of 2012 and how the county is delivering a legacy as a result of this extraordinary year. Throughout 2014 there will be a series of major events which will impact on communities across the county. These include The Big Pledge, Cycle Wiltshire, Wiltshire EXPO and plans for the commemorations of WW1. The impact of these events will form the basis of the presentation and discussion at the meeting.</p> <p>Presentation; Jane Scott Leader of Wiltshire Council</p>	7.15pm

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|-----|--|--------|
| 7. | Police and Crime Precept

To receive an update on the Police and Crime Precept. | 7.35pm |
| 8. | Updates from Partners <i>(Pages 11 - 14)</i>

To receive updates from any of the following partners: <ul style="list-style-type: none">➤ Wiltshire Police➤ Shadow Campus Operations Board (SCOB)➤ Wiltshire Fire and Rescue Service➤ Wiltshire CCG➤ Warminster and Villages Community Partnership➤ Town and Parish Councils Nominated Representatives➤ Warminster Community Area Youth Action Group➤ The Warminster and District Chamber of Commerce
Some written updates have been received and are included in this agenda. | 7.45pm |
| 9. | Your Local Issues <i>(Pages 15 - 18)</i>

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this link .

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor. | 8pm |
| 10. | Community Area Transport Group - Update <i>(Pages 19 - 22)</i> | |
| 11. | Area Board Funding - Community Area Grants <i>(Pages 23 - 32)</i>

To consider any applications for funding from the Community Area Grants Scheme.

A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request. | 8.15pm |

12. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions**

8.35pm

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

13. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

- 6 March 2014 – Warminster Civic Centre
- 8 May 2014 - TBC

14. **Evaluation and Close**

8.50pm

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB
Date: 7 November 2013
Start Time: 7.00 pm
Finish Time: 8.15 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jacqui Abbott - Warminster Community Area Manager
Kevin Fielding - Democratic Services Officer
Barry Pirie - Service Director for Human Resources and Organisational Development

Town and Parish Councillors

Chapmanslade Parish Council – Phil Jefferson & Adam Oakley
Horningsham Parish Council – Sarah Jeffery
Longbridge Deverill and Crockerton Parish Council – G Lonnellan
Maiden Bradley with Yarnfield Parish Council – Sarah Jeffery
Upper Deverills Parish Council – Sarah Jeffery

Partners

Wiltshire Police & Crime Commissioner – Angus Macpherson
Wiltshire Fire and Rescue Service – Mike Franklin
Community Area Partnership – Shona Holt
Young Peoples Action Group (YAG) – Sandra Samuel

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Sue Fraser – Warminster Town Council, Len Turner & Michael Mound – Warminster Chamber of Commerce.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 5 September 2013 were agreed as a correct record and signed by the Chairman.
4.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.13ii Warminster and Villages Community Area Partnership - approval for the release of the second tranche of core funding.</p> <p>Cllr Pip Ridout who is the Treasurer of the Warminster and Villages Community Area Partnership and would not vote on this grant application.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements which were covered in the agenda pack:</p> <ul style="list-style-type: none"> • Army Rebasing. • NHS 111 implementation in Wiltshire. • It was also noted that Warminster Town Council were currently working on its Neighbourhood Plan, which was expected to be published, Summer 2014.

6.

Updates from Partners

The following written updates that had been received before the meeting and were included in the agenda were noted:

Wiltshire Police

The written report was noted. Inspector Alan Webb had sent his apologies, advising that due to operational commitments there would be no Police representative at the meeting.

Office of the Wiltshire Police & Crime Commissioner

Angus Macpherson - Wiltshire Police & Crime Commissioner advised on the setting up of the Wiltshire Police Outbox scheme – A multi-agency scheme to refer young people to boxing clubs and to support, guide and mentor them. The scheme would give individuals a positive focus, reducing their anti-social and/or criminal behaviour. The first areas to be covered would be Swindon, Devizes, Trowbridge and Marlborough, with Chippenham rolled out in due course.

That the Community Speed Watch scheme had now been re-launched across Wiltshire with new resources, an automated system and 50 new cameras.

Wiltshire Fire & Rescue Service

The written report was noted.

Mike Franklin advised that some Wiltshire Fire & Rescue Service employees would be taking part in strike action on Wednesday 13 November. A reduced service would be in operation that day, but appliances would still be able to attend any call outs during this period.

NHS Wiltshire

There was no written report.

Warminster and Villages Community Area Partnership (WVCP)

The written report was noted.

Warminster Town Council

The written report was noted.

Warminster Youth Action Group (YAG)

Sandra Samuel made the following points:

- That the YAG were currently looking at Warminster skate park issues.

	<ul style="list-style-type: none"> • The YAG were looking to form a youth committee with the input of Cllr Pip Ridout. • That various trips and activities were run during the Summer period. <p>Warminster Chamber of Commerce Not in attendance.</p> <p>The Chairman thanked all the partners for their updates.</p>
7.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved.</p> <p>There were no urgent issues raised.</p> <p>The report was included as part of the agenda pack.</p>
8.	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>Jo Cullen – Wiltshire CCG, gave a presentation to increase awareness and understanding of the role of the Clinical Commissioning Group and changes to local health services.</p> <p>Points made included:</p> <p>Who are we, and what do we do</p> <ul style="list-style-type: none"> • Commission services for the people of Wiltshire. • Clinically led. • 7 GPs sit on Governing body. • Our membership comprises 57 practices. • 3 locality groups. <p>Aims</p> <ul style="list-style-type: none"> • Clinically led. • Strategic plans to accommodate best needs. • Address changing health requirements. • Improving health and wellbeing. • Sustainability. • Communicate effectively.

	<p>Key Priorities</p> <ul style="list-style-type: none"> • Staying healthy and preventing ill health. • Planned care. • Unplanned care and caring for frail elderly people. • Mental health. • Long term conditions (incl. dementia). • End of life care. • Community services and integrated care. <p>The Chairman thanked Jo Cullen for her presentation.</p>
9.	<p><u>Connecting Wiltshire</u></p> <p>A DVD film was shown which highlighted the “Connecting Wiltshire” programme which included improvements to rail services in Wiltshire and a new website.</p> <p>Spencer Drinkwater - Principal Transport Planner, Sustainable Transport, Wiltshire Council was in attendance to answer any questions that were raised.</p> <p>Questions raised:</p> <ul style="list-style-type: none"> • Is the Warminster – Salisbury railway line still under threat of closure? <i>a.SD advised that he was not aware that it was as there were aspirations to open more stations throughout Wiltshire.</i> <p>The Chairman thanked Spencer Drinkwater for attending the meeting.</p>
10.	<p><u>Approval of the Warminster Shadow Community Operations Board (SCOB)</u></p> <p>The Area Board members were asked to consider and approve the make up of the Warminster Shadow Community Operations Board (SCOB) as listed below:</p> <p>Wiltshire Council officer – Rachel Goff Warminster Area Board representative – Cllr Keith Humphries Town/Parish Council representative – Cllr Sue Fraser Education & Young People representative – Rev Dennis Brett Wider Community representative – Sarah Jeffries User & Community Groups representatives – Jim Landry, Tony Nicklin, Len Turner and Lesley Fudge</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board approves the make up of the Warminster Shadow Community Operations Board.
11.	<p><u>Agreement of the Community Area Transport Group Budget Allocation Proposals</u></p> <p>The Warminster Area Board were asked to agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.</p> <p>Project</p> <p>Chitterne chevron boards CATG funding - £800</p> <p>Following concerns raised by the parish council regarding inappropriate speeds on the B390 at western end of Chitterne by traffic travelling towards Knook, two 'Chevron' boards are proposed in order to provide greater driver awareness of the right hand bend.</p> <p>Chitterne B390 Biden Lane / Townsend junction improvement trial CATG funding - £1,500</p> <p>The aim is to implement a temporary scheme at the B390 Bidden Lane / Townsend junction in order to encourage reduced speed for vehicles turning left and heading north towards Tilshead.</p> <p>The trial will use concrete interlocking blocks to reduce the radius on the western side of the junction. If the temporary scheme is successful permanent changes to the kerb line may be considered by the CATG in the future.</p> <p>Cycle crossing Warminster to Westbury (Upton Scudamore) CATG funding - £3,700</p> <p>The aim is to encourage cycles to use the lightly trafficked route of Upton Scudamore through Westbury Leigh towards Westbury rather than the busier A350. A new uncontrolled cycle crossing will link the un-adopted route from Westbury Road to the C35 which links directly to Upton Scudamore.</p> <p>Note It was requested by the Area Board that the plans for the scheme were brought back to the Area Board before implementation.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board agrees the three projects listed above for CATG expenditure.
12.	<p><u>Warminster and Villages Community Partnership (WVCP) - to present the Community Plan</u></p> <p>Warminster and Villages Community Partnership (WVCP) presented the 2013 – 2026 Community Plan to the Warminster Area Board.</p> <p>A copy of the plan was included as part of the agenda pack.</p> <p>Members did make the point that the plan should perhaps feature more photographs of the villages in the community area.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board notes the 2013 – 2026 Community Plan.
13.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2013/14 Grant funding:</p> <p>i. Community Area Grants.</p> <p>Decision Chapmanslade Village Hall Replacement Flooring awarded £5000 towards this project.</p> <p><i>Reason</i> <i>This application meets grant criteria 2013/14 and is a capital project.</i></p> <p>Decision Medieval Warminster awarded £950 awarded towards the Medieval Warminster Project with the following condition:</p> <ul style="list-style-type: none"> • That an application to the Heritage Lottery Board is successful to ensure match funding is in place.

	<p>ii. Community Area Partnership Core Funding</p> <p>Warminster and Villages Community Area Partnership (WVCP) awarded £4,144 as the second tranche of its core funding covering the financial year 2013/14.</p> <p>Note CIlr Pip Ridout did not vote on this application.</p>
14.	<p><u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>There were none.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>The next meetings of the Warminster Area Board will be on:</p> <ul style="list-style-type: none"> • 9 January 2014 - Warminster Civic Centre. • 6 March 2014 - Warminster Civic Centre.
16.	<p><u>Close</u></p>

Agenda Item 5.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2013
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project is funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provides a strategic assessment of Wiltshire's environment. It forms the basis of the Wiltshire JSA and Community Area JSA environment sections.

The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space). It highlights the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.

More detailed data is available in the environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

Further resources on the state of the environment in each Community Area will be available on the Wiltshire Intelligence Network in late 2012 and early 2013, in time for the publication of the Community Area JSAs 2013-14. Maps are already available showing environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

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Army Rebasing Briefing for Amesbury, Pewsey, Tidworth and Warminster Area Boards – Jan 2014

Background

In March 2013, the government announced its rebasing plans. The plans will see approximately 4,000 extra troops moving to Wiltshire. As well as the troops relocating to Wiltshire, their families and dependents will also be moving to the county with them. These plans will inevitably mean the requirement for more services and provision of appropriate levels of infrastructure especially in relation to housing, education provision, leisure facilities, transport and health facilities.

December 2013 Update

- Three monthly Newsletters have been issued to all Parish Clerks for dissemination to community through websites, notice boards etc.
- The majority of MOD development will be in Tidworth, Larkhill, Upavon, Bulford and Perham Down. *NB: Upavon development will be within its perimeter fence.*
- MOD development will comprise:
 - New build for single living accommodation (SLA) within the camps
 - Refurbishment of existing SLA blocks within the camps
 - Additional mess facilities within the camps
 - Changes to the training area
 - A mix of new build and refurbishment of existing technical accommodation, including workshops, garages, armouries, stores and offices
 - Up to 1,400 new houses for Services Family Accommodation (SFA).
- Public exhibitions were held at Durrington and Amesbury libraries and Tidworth Leisure Centre / Garrison Theatre between November 28 and December 6, with the opportunity for the public to make comment on the development requirements. For community groups most affected, a well-attended Stakeholder Briefing was held at Wellington Academy on November 27.
- It is planned to site SFA near these bases, to meet MOD requirements and address Wiltshire Council's sustainability policy. A number of factors will need to be considered when determining final sites including heritage, landscape impact transport, local infrastructure, ecology, school capacity
- Further consultation will start in January 2014, and the formal six week period will run from mid-February, with MOD submitting planning applications from throughout 2014 and onwards.
- Neighbouring local authorities (Hampshire County and Test Valley Borough councils) continue to be involved with the plans.
- It is anticipated that MOD build is likely to commence in 2015 in readiness for the relocation of service personnel and their families. This requires planning applications to be submitted from 2014 onwards.
- Further details on exhibitions etc. for the phase of public consultation will be given in due course. Input from the community will help shape MOD's Masterplan for the area.

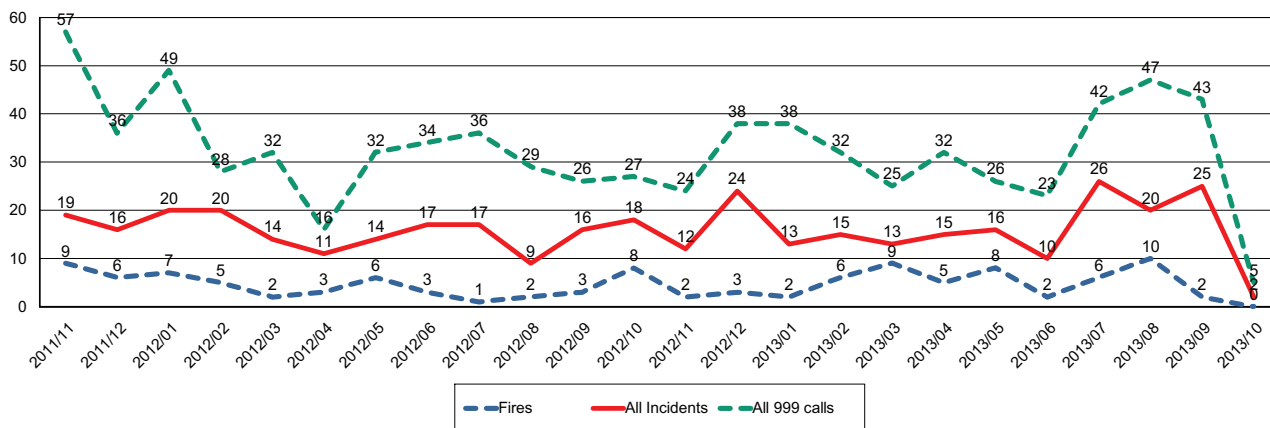
- Wiltshire Council will be assessing additional civilian facilities and services (schools, medical, social, leisure, transport etc) that will be required as soon as the MOD determines, through the Masterplan, where it is to site SFA.



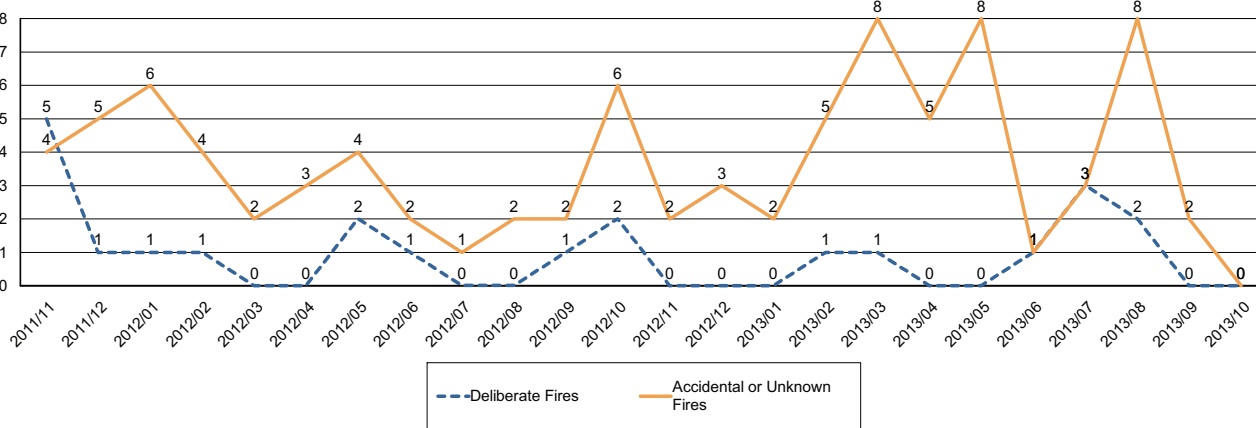
Report for Warminster Area Board

The following is an update of Fire and Rescue Service activity up to and including October. It has been prepared using the latest information and is subject to change.

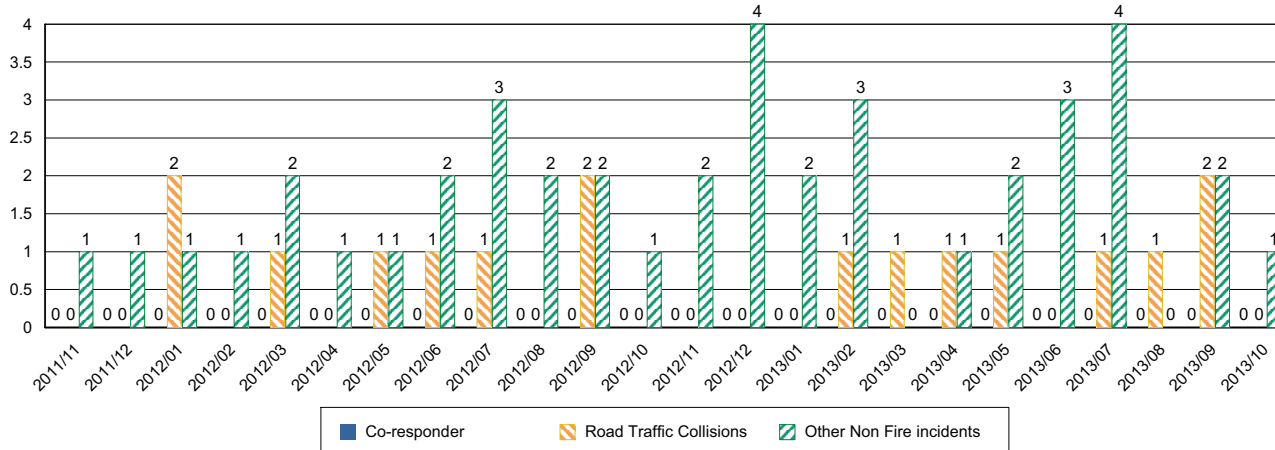
Incidents and Calls



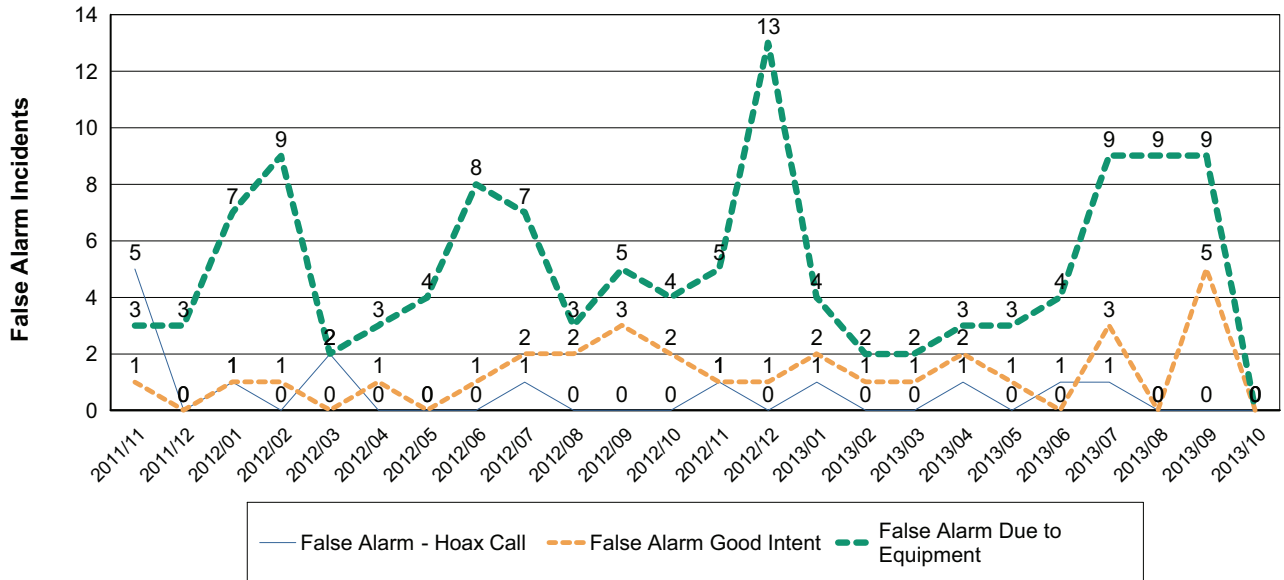
Fires by Cause



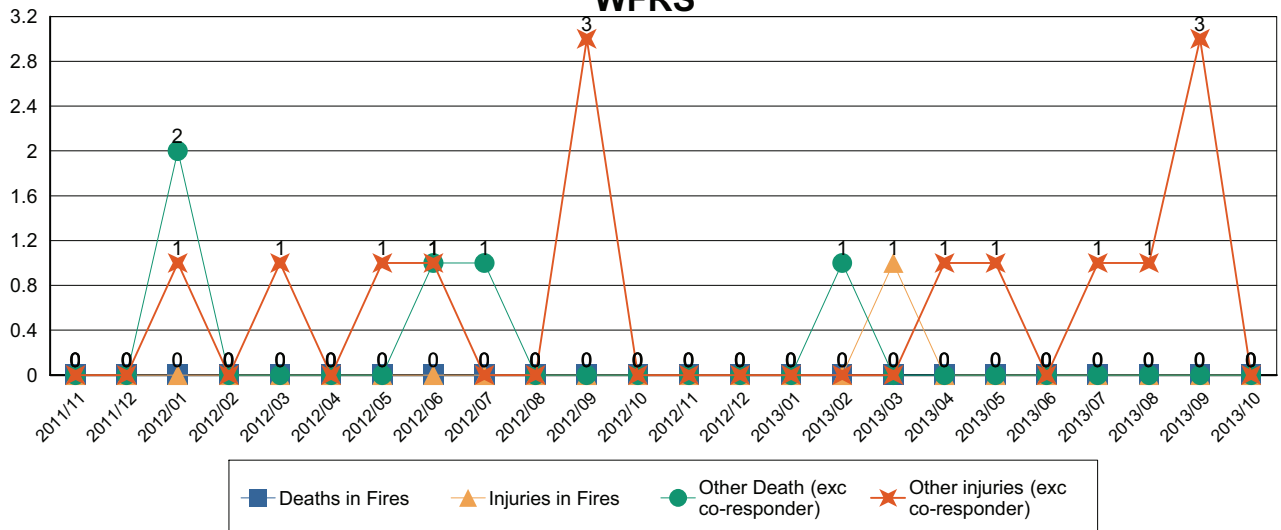
Non-Fire incidents attended by WFRS



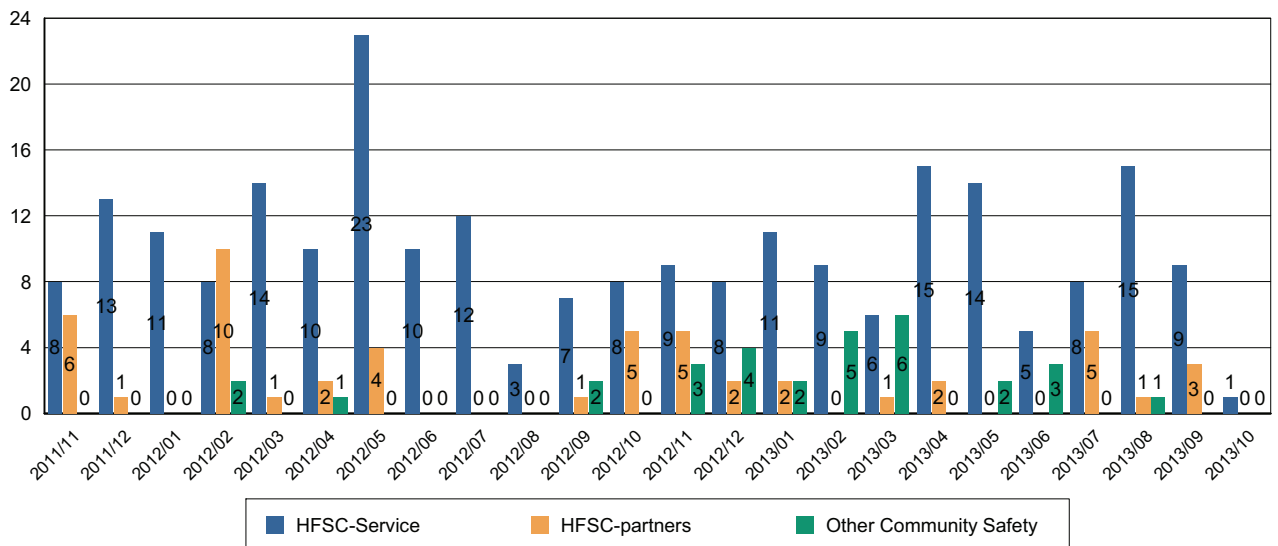
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Update for Warminster Area Board

Name of Town Council – Warminster Town Council

Date of Area Board Meeting: 9th January 2014

Headlines/Key Successes

Christmas Market and Christmas Lights Switch on 30th November and the town taking advantage of a free day for parking throughout the Wiltshire Council pay and display car parks.

Projects

- Walkers are Welcome accreditation
- Inspire event July 2014
- Neighbourhood Plan started and first stages completed. Consultation events to come over the next few months.
- Drop in Centre – investigations are taking place about the setting up of a centre to support the homeless.
- Fruit & Veg show – first event at the Civic Centre in September 2014

Diary Dates

- 14th January Consultation Event Civic Centre - Neighbourhood Plan
 - 15th January Film Show at Civic Centre- About time
 - 19th February Film Show at Civic Centre – RED 2
 - 19th March Film Show at Civic Centre – Sunshine on Leith
 - 16th April Film Show at Civic Centre – Philomena
- Films cost £3-50 and include a cup of tea and a biscuit. Doors open at 1-30pm for 2pm start
- Job Fair 3rd April 2014 at Civic Centre

Hu Abernethie

Signed:

Date: 17th December 2013

Warminster Area Board Issues Report for 9 January 2014

New issues reported since last Area Board:

1. Traffic concerns Woodcock Road / Imber Road – raised by Head Teacher

Suggestions from Head Teacher:

- 1.) Improve upon the current crossing conditions on the Imber Road.
- 2) Improve the school warning signs on Imber Road - they are easily missed. Could flashing lights be introduced?
- 3) Reduce the speed limits on Imber Road and Woodcock Road.
- 4) Introduce double yellow lines along Woodcock Lane incorporating an area for school buses only.
- 5) As well as an improved crossing on Imber Road - introduce a crossing on Woodcock Road which would serve all of the Garrison families with children of school age who attend schools across the town.
- 6) Widen the Imber Road path that leads from Woodcock Road to Woodcock Lane.

This issue was discussed at the CATG on 3 December. The meeting decided that a full scale traffic survey was required for the Imber Road, Woodcock Road area. £50k to £60k is required for the detailed survey and modelling. The Area Board will write to Alistair Cunningham and Parvis Khansari to support this project.

Ongoing issues under investigation:

1. Central Car Park

This road is owned by Wiltshire Council but not adopted. Highways officers looking at options. The CATG agreed on 3 December that the Vice Chair of the Area Board, Cllr Andrew Davis would write to Parvis Khansari to ensure that this issue is resolved satisfactorily through Parking Services.

2. Caravans entering Longleat via Geys Hill, Lane End, Corsley

A useful meeting was held on 27 November and progress is being made, particularly with signing proposals. It was agreed to invite the Caravan Club into the discussions in the New Year.

3. Dropped kerbs

The Town Council has agreed to fund a set of the dropped kerbs as requested by a resident for access to local shops. Six are required. The CATG has asked the Community Area Manager to liaise with Adrienne Hampton to identify possible funding prior to allocating CATG funding.

4. Congestion in Market place

Further work is required to refresh the lines and particularly the “keep clear” markings. Highways Officers to chase this work and also £500 allocated from CATG funding for new box junctions marked “keep clear”.

5. Motorists cutting through Sambourne Gardens

The CATG has asked the Community Area Manager to chase this work which should be underway to refresh the bollards.

6. Woodcock Road – Imber Road End

This end of the road should be re-surfaced and Highways engineers are checking the schedule for this. A metro count has also been requested. It is likely that this would form part of an overall traffic survey in the future. In addition, a topographical survey will be undertaken via CATG which has allocated £1200 and new lining costing £500.

7. Woodcock Road – Boreham Road end

Metro counts have been requested. Likely to form part of a wider traffic survey.

8. Victoria Road

Visibility for a resident is difficult. Streetscene to view hedges; Highways to view junction. Metro count being checked / organised. This will form part of the review undertaken as part of the West urban extension.

9. Chitterne Junctions – Knook and Tilshead. Solutions funded by CATG; a topographical survey to be undertaken.

Issues Resolved / Closed since last meeting:

1. Chain Lane – access onto Boreham Road

Residents find this difficult – requesting yellow lines. Will need to complete appropriate forms for Town Council and also our Highways team will view. Town Council does not agree yellow lines are required. Therefore this issue cannot be taken any further, as agreed at CATG on 3 December.

Further details / actions and outcomes can be viewed at www.wiltshire.gov.uk/areaboards including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk 07771 844 530

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Wiltshire Council

Warminster Area Board

9 January 2014

Item No:

Agreement of Community Area Transport Group Budget Allocation Proposals

1. Purpose of the Report

1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

2. Background

2.1. Funding for local road schemes for 2013 /14 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. The Warminster CATG met in December 2013 to prioritise projects which have been put forward for CATG expenditure.

2.3. The CATG discussed a variety of projects and have recommended 2 projects detailed in section 4 below for *approval by the Area Board*.

3. 2013 / 14 Financial Summary

	£24,226.00	CATG ALLOCATION 201-14	(£15,226 + £9,000)
	£10,282.44	2012-13 brought forward	
Contributions	£1,479.00	Area board grant to Bishopstrow	
Total Budget 2013-14	£35,987.44		

Commitments carried forward from 2012-13

Smallbrook Lane - lining works	£495.91	Actual
A350 Upton Scudamore	£4,537.00	Actual
Bishopstrow flexi bollards	£1,479.00	Works Complete.
Longbridge Deverill Manor Farm no entry	£1,191.61	Actual
Warminster Beech Grove substantive contribution	£5,000.00	Actual

New schemes

1.Upton Scudamore cycle crossing	£3,700.00	
2. Chitterne Chevron Signs	£800.00	
3. B390 Bidden Lane / Townsend junction Chitterne	£1,500.00	to be agreed by AB

Total commitment 2013-14 **£18,703.52**

Remaining Budget 2013-14 **£17,283.92**

4. Proposed expenditure to be agreed by Area Board

Project **CATG funding to be agreed**

4.1 Woodcock Road (Imber Road end) £1700

In order to prepare options for improvement at the junction of Woodcock Road / Woodcock lane the CATG has agreed to fund the cost of a topographical survey of the area. Estimated cost £1200

In order to provide some improvement on Woodcock Road (adjacent to Woodcock Lane) in advance of above item it is proposed to make minor lining changes to encourage improved vehicle alignment through the bend. Cost will be £500

4.2 Warminster High Street £500 lining works

Following a request by Warminster Council, it is proposed to introduce further 'KEEP CLEAR' markings in Market Place for Westbound traffic.

If the above expenditure is approved, the Warminster CATG will have a balance of **£15,083.92.**

5 Recommendation

The CATG recommends that the Warminster Area Board:

- a) Agrees the 2 projects listed in section 4 for CATG expenditure.

Report Sponsor & Chair of CATG: Cllr. Christopher Newbury
Report Author: Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

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Report to	Warminster Area Board
Date of Meeting	9 January 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to eight grant applications that have been received:

1. **Maiden Bradley Village Hall IT Inclusion Project (Maiden Bradley Village Hall)**
£412.65 requested
Officer Recommendation – Approve

2. **South Wales Adventure Journey (Upton Lovell Youth Group)**
£1500 requested
Officer Recommendation – Approve

3. **Tynings Allotments irrigation, water borehole and storage (Tynings Allotments and Leisure Gardens Association)**
£5000 requested
Officer Recommendation – Approve

4. **Deverill's Festival of Performing Arts 2014 (Deverill's Festival)**
£3000 requested
Officer Recommendation - Approve

5. **Corsley Reading Room hearing loop (Corsley Reading Room)**
£429 requested
Officer Recommendation - Approve

6. **Wessex MS Therapy Centre Patio Cover (Wessex MS Therapy Centre)**
£3000 requested
Officer Recommendation - Approve

7. **Warminster Town FC new soakaways (Warminster Football Club)**
£3000 requested
Officer Recommendation – Approve

8. **6th Warminster Wobble (Warminster Cycle Group)**
£1000 requested
Officer Recommendation – Approve

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Warminster Area Board has been allocated a 2013/2014 budget of £51,672 ([See Appendix one of report to Cabinet](#)) for community area grants, £1,500 for digital literacy grants and up to £10,334 for community partnership core funding, totalling £66,951.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Warminster area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched

funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Digital Literacy Grants criteria</p> <p>WCVP Community Plan</p> <p>Warminster Joint Strategic Assessment</p>
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2. Main Considerations

- 2.1. Warminster Area Board has been allocated a 2013/2014 budget of £66,951 in total that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.

- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There is only 1 more funding round during 2013/14. Deadlines for receipt of funding applications are as follows:
 - Friday 23 January 2014 for 6 March 2014
- 2.5. In exceptional circumstances the Area Board may consider certain grants between Area Boards subject to approval by the Chair and Vice Chair.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.

If grants are awarded in accordance with officer recommendations, Warminster area board will have a balance of **£6,215.50** and **£1,087** remaining for digital literacy grants.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined

in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Maiden Bradley Village Hall	Maiden Bradley Village Hall IT Inclusion Project	£412.65

8.1.1. Officer recommendation : Approve

8.1.2. This application meets the Digital Literacy grant criteria 2013/14.

8.1.3. The project is to buy and OHP projector for use at the village hall. The project is aiming to make sure that everyone in the Parish is IT literate. This is a rural area with lack of access to services. ICT knowledge is essential for the community to improve the quality of life. The Parish Council has funded the internet connection and there are two computers with Computer Assist volunteers. The OHP projector will allow groups to be trained. It will also be used generally by the community.

8.1.4. There will be many beneficiaries to the project in the village, especially vulnerable groups who are disadvantaged by lack of access to services.

8.1.5. The total cost of the project is £412.65 and no match funding is required for this amount.

Ref	Applicant	Project proposal	Funding requested
8.2.	Upton Lovell Youth Group	South Wales Adventure Journey	£1500

8.2.1. Officer Recommendation: Approve

8.2.2. This application meets grant criteria 2013/14

However, Members should be aware that criteria (g) states that funding is not available for repeat requests for annual events. The group was also funded £1000 last year for a trip.

8.2.3. The project consists of a 3 day adventurous experience for

young people in the Brecon Beacons in Wales. It will involve caving, climbing, canoeing, biking and gorge walking.

- 8.2.4. The Youth Group aims to bring different groups of young people together to help them become better citizens. The camps can be life changing experiences for some of the children. 30 to 40 young people will take part drawn from all sections of the community including disadvantaged young people who would otherwise not have such opportunities. The young people are drawn from Upton Lovell, Codford, Heytesbury and Warminster areas.
- 8.2.5. The total cost of the project is £13,334.18 for 3 days. Match funding has been achieved so far of £8952.56 and £1500 is sought from the Area Board.

Ref	Applicant	Project proposal	Funding requested
8.3.	Tynings Allotments and Leisure Gardens Association	Tynings Allotments irrigation, water borehole and storage	£5000

8.3.1. Officer Recommendation: Approve

8.3.2. This application meets grant criteria 2013/14

8.3.3. The project is to sink a borehole on the allotment site to supply the allotment plots with water. Currently water is supplied by Wessex Water and pressure is low on site and in domestic properties in the area. The project will lower the demand for mains water.

8.3.4. This is a stand alone project but other improvements to the site have included a new amenity building and raised beds for people with disabilities to use. The Town Council has helped to fund previous projects.

8.3.5. The beneficiaries of the project are the users of the allotments and local residents who should have improved water pressure.

8.3.6. The total cost of the project is £17,400 and match funding will be found through rent and an Awards for All grant (to be confirmed). £5,000 is sought from the Area Board.

Ref	Applicant	Project proposal	Funding requested
8.4.	Deverill's Festival	Deverill's Festival of the Performing Arts	£3000

8.4.1. **Officer Recommendation: Approve**

8.4.2. This application meets grant criteria 2013/14

8.4.3. The Deverill's Festival of performing art will take place over 2-5 May in all of the Deverill villages. Over 20 music, drama and dance events will take place. The audience is projected to be 1,600. There will be traditional events also including peal of bells, guided tours and Morris dancing. See further information at www.deverillsfestival.com The festival will be aimed at the villages and also advertised through VisitWiltshire and VisitBath. The programme of events will be ready in the New Year with tickets going on sale after that.

8.4.4. The project will enhance culture and leisure & tourism opportunities as described in the Warminster and villages community plan.

8.4.5. The majority of visitors will come from the villages and the surrounding area. Beneficiaries will include residents and tourists to the area, as well as the musicians and artists taking part. There will be something for everyone of all ages.

8.4.6. The total cost of the project is £24426 with a match fund required of £21446. £3000 is requested of the Area Board. £300 has been confirmed from the Upper Deverills Parish Council with the rest to be raised, including £10,740 from ticket sales.

Ref	Applicant	Project proposal	Funding requested
8.5.	Corsley Reading Room	Corsley Reading Room Hearing Loop	£429.00

8.5.1. **Officer Recommendation: Approve**

8.5.2. This application meets grant criteria 2013/14

- 8.5.3. The funding is required to support the purchase of a hearing loop and associated installation wiring.
- 8.5.4. The project will benefit the village and anyone who uses the reading room who needs assistance with hearing.
- 8.5.5. The total cost of the project is £429 and there is no match funding requirement for this amount.

Ref	Applicant	Project proposal	Funding requested
8.6.	Wessex Multiple Sclerosis (MS) Therapy Centre	Patio cover and shade in garden	£3000

- 8.6.1. **Officer Recommendation: Approve**
- 8.6.2. This application meets grant criteria 2013/14
- 8.6.3. The project is to provide cover and shade over a patio in the new therapy garden. Sitting with friends and carers in the sunshine or rain will bring a sense of well-being. Carers and helpers will also be able to use the patio in all weathers. Many people with MS cannot use other outside spaces due to accessibility issues and this will allow them to relax in an outside space.
- 8.6.4. This project is a stand alone project which is part of a larger programme of work to build a new therapy garden at the centre which is underway.
- 8.6.5. 140 people use the centre on a regular basis but there are up to 1000 people who may benefit over the year. Ill and disabled people and their carers will be the main beneficiaries.
- 8.6.6. The project will cost £6150 and £3150 has already been found from local donations and Lottery funding.

Ref	Applicant	Project proposal	Funding requested
8.7.	Warminster Town Football Club	Warminster Town FC new soak aways	£3000

8.7.1. Officer Recommendation: Approve

8.7.2. This application meets grant criteria 2013/14

8.7.3. The project will dig out and replace 2 soak aways to prevent flooding to the pitch and spectator areas of the Clubhouse.

8.7.4. Teams and local people will benefit. The aim is also to encourage local young players to be more interested in their local club. The whole community will benefit from maintenance of the ground.

8.7.5. The cost of the project is £6273 and £3273 will be match funded from reserves.

Ref	Applicant	Project proposal	Funding requested
8.8.	Warminster Cycle Group	6 th Warminster Wobble festival of cycling	£1000

8.8.1. Officer Recommendation: Approve

8.8.2. This application meets grant criteria 2013/14

8.8.3. However, Area Board members may wish to note that criteria (g) states that we should not fund repeat requests for annual events. The Area Board gave £350 last year to the Warminster Wobble.

8.8.4. The project will promote cycling and a healthy lifestyle by staging an annual event in the town. Two days of cycle related activities showing what the area has to offer and to encourage more people to ride for both leisure and travel.

8.8.5. The event has proved over the years that it attracts all ages and abilities, and this is reflected in the planning of the

event, providing something for everyone. Attendance on the local rides has reached 210 plus cyclists.

- 8.8.6. The project will cost £2850 and £1850 will be raised through match funding some of which is already secured (£1400)

Appendices	Grant Applications
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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